

ASOTIN COUNTY FAIR AND RODEO
January 11, 2017 Meeting Minutes

MEETING CALLED TO ORDER BY PRESIDENT PEGGY HANSFORD AT 6:30

BOARD MEMBERS PRESENT: Peggy Hansford, Jamie Renzelman, Cindy Harrison, Steve Mullins, Kelly Longfellow, Byron Harrison, Shan Bonson, Ron Hostetler, MacKenzie Welch, Gail Campbell and Commissioners Chris Seubert and Jim Jeffords.

GUESTS: No public comments at this time.

READING OF MINUTES: see minutes December 14 and 21. Approved as corrected

Members to be excused from the meeting: Arlene, Barb and Steve. Jamie moved to excuse and Ron 2nd. Motion carried.

The board received letters of resignation from Becci and Amber.

Jim Jeffords introduced Chris Seubert to the board as the new commissioner and as the liaison for the board. Jim is unable to make a good share of the meetings and feels that Chris may be able to fill this position better.

Peggy asked a question regarding whether the Livestock building fund name was changed from its original name. Jim will have Vivian check to make sure that the name change has been made.

Royalty: Heidi Graham presented the royalty budget. They spoke with a guy in Grangeville about the chaps and he could do them for \$700 or less each which is a better deal than Hickman. The budget is within the allotted amount that has been budgeted for them. Mackenzie moved and Kelly 2nd that the royalty be allowed to have the chaps made with the stipulation that we need to revisit the travel budget at a later date. Motion carried. Mackenzie and Kelly feel that they do not have an adequate budget for travel. We can talk about it before July. Kelly and Mackenzie feel that we should be representing at ProWest Rodeos as a priority and not at rodeos who are not sanctioned with ProWest. Royalty needs a PO number for purchase. Heidi asked about asking for donation of gas from Ford but she needs to contact Rogers first. There was further discussion about holding off allowing Heidi to purchase clothing and chaps until we had contracts signed by both girls. We had to verify that Jessie Betts was still committed to royalty. Once those contracts were signed then Heidi could purchase the clothing and chaps. Mackenzie was going to get the contracts out to the girls and their parents. (See below in notes too)

Rodeo will be asking to use Hostetler's parking again and Peggy gave Kelly the information she needed. Peggy also gave Kelly the information for the EMS contract for rodeo.

K & G Construction made an adding error to correct to \$18,000. The commissioners approved the contractor which is still lower than Renfro Construction. Review of the contract. The amount was incorrect so Gail will correct that before it is sent to Jane. Gail is going speak with Barb Cook as to where to add options in the contract. Mackenzie feels that there should be another contact person for contact to scheduled work. Ron would be willing to be another contact person and involved in every step of the process so that the chance of information being misstated

is reduced. Gail will get the contract to Jane tomorrow. Mackenzie moves to present the contract to Barb Cook and then Jane Risley and then present to the commissioners. Ron 2nd. Motion carried.

Peggy has the final proof of the handbook if any would like to review it.

Peggy went to the city to request the use of the lots for carnival and for parade.

Rodeo: There are 2 new rodeo members that need jackets and the fairboard in the past has paid half of the jacket cost. Ron moved that we purchase the jackets and Byron 2nd. Motion carried. Mackenzie put together a list of sponsors and will email that to Shan. Evan went out and got a large sponsor from Morgan Industries. They would like to change their rodeo clown (Danger Dave Whitmoyer) and will pay for that with that sponsorship. They would also be offering a hotel room to him. Gail moved that we allow the rodeo committee to contact Danger Dave for \$2000 plus room for the clown position and Byron 2nd. Motion carried. Marcos will do the beer garden and dance again. Kelly got the new entry form back. They updated the rules.

Jamie: She got Jerry Harris (Hypnotist) for 2 days for \$2500 and Chris Biro (Pirate) for \$3300. They both need rooms. She needs approval so that she can move forward with the handbook add. Mackenzie moved that we accept the contracts and rooms and Ron 2nd. Motion carried. Jamie needs to know how many camper spots that the rodeo needs. She needs to know what fairboard members need camper spots

Would we like to cancel the workday on Saturday? Yes.

Electrical—In order to get specs for the electrical the only option Gail has found it was to pay an electrician for his time to come out at see what we need and then write up the specs. Mackenzie will contact a guy (electrician) she knows to get specs for the project so that we can get it out for bid.

Cindy has a question regarding the funds that come in for the Tom Stewart Memorial for the Bennett Building. She wants to know if it will be put into a separate account. Shan says that it will be put in to our regular fund and will be kept track of. Those funds would not be accessible for any other use like if we're over budget. Cindy would like to know if the board would be okay with a plaque with Tom's name. She would handle it. This complicates issues because are we going to make a memorial for each person donating money or service. We could do a memorial plaque that could be added to for any future memorials like Mark Bogar and Max Halsey. Cindy plans to pay for the plaque. Mackenzie is concerned about cost so Cindy will get a cost and will bring it to the next meeting.

Peggy would like to request to purchase 300 stamps so that she can send out contracts. Byron moved to allow Peggy to do so and Mackenzie 2nd. Motion carried. Peggy would like to know if we can purchase heaters for the office. Jamie may have some. Shan moved that we purchase some if Jamie doesn't have some and Byron 2nd. Motion carried. Ron also stated he had some to donate and would look into it.

Boyd hall door needs fixed and the doors need rekeyed. Jamie feels that the temperature in that hall is too low and should be left at 55. Gail will get ahold of Kim about keeping the heat up to 55. Ron moved that we allocate \$300 to get a bid for fixing the door for Boyd Hall and have the doors rekeyed and Jamie 2nd. Motion carried. Byron will look into this.

Jamie wanted to know if we were going to get tickets preprinted for the coronation so that we can pre-sell. Mackenzie moved that we have posters and tickets preprinted in the amount of \$150 from Printcraft with 100 tickets and 20 posters and Ron 2nd. Motion carried. Byron will contact Printcraft. Cindy will change the readerboard once the weather gets better. Food—What do we want to do for the coronation for food. We can ask around for donations. Heidi suggested that what we had for tryouts was good. Not sure how much we are going to charge for tickets. Kelly suggested that we do a taco bar. We need meat, cheese, lettuce, chips, sour cream, salsa, onion, taco shells, guacamole, 2 Costco cakes. Royalty will figure out the centerpieces. Fairboard can bring side salads. We should find out what is donated first. Cindy will go up to Grocery Outlet to find out what Steve Poole might donate. Jamie is working on entertainment. The ticket should be \$10. The visiting royalty will be charged to attend. Heidi will send out an email to all surrounding royalty. Fairboard needs to work on donations. Setup on 17th Friday at 6:00 pm. 5 and under \$5 discounted ticket. Coca cola will provide pop. 5 to 6 for social hour, 6 dinner and coronation and auction to follow. We will have live and silent auction. Peggy will make the programs and auction list. Tiger will do the credit cards. Mackenzie moved that we go with the taco bar, Rodeo committee will work on food, tickets will be \$10 with 5 and under \$5, will contact Tiger for auction, Marcos for entertainment and Byron 2nd. Motion carried

TREASURER'S REPORT: No treasurers report.

Job assignments. Jobs need to be covered for members that resigned.

Parking—The rodeo will be asking for more parking. LCCU mentioned that they would like to do gates and not parking in an email to Mackenzie. They would need people to all gates all the time for all 3 days from 6:30 am to 8 or 9 Friday, Sat 4:30 to 9 and Sunday 6:30 to 4. At least 3 people on each gate and they must be adults. Evan already had the schedule and everything. The banks don't want to man the scheduled hours. They will need to be completely committed. We need to stick with one group. The baseball group won't do it this year. Mackenzie will contact her person at LCCU. We need to get parking figured out too. Mackenzie, Kelly, and Evan -said that the parking was crazy last year. The flag girls parking were good. They need more parking for contestants. The Rodeo has to have an attendant to park the contestants. Do we have other parking available in Asotin? The shuttle bus will only be provided in Asotin. Rodeo wants the whole parking lot. There will need to be someone at the parking lot early morning. There are about 60 spots in the upper level. Jamie feels that the parking will be a problem with visitors. We would need to leave handicap spots. The contestants parking is taking more because the trailers are getting bigger. Shuttles will be necessary. Where else can we get parking? Warren Benner may have parking and Evan will look into that. We need to put this out for public input and a decision will be made next meeting. Tabled until next meeting.

School board will be voting on whether they will have school on Friday of the fair.

Mackenzie brought up the royalty that has not attended this meeting and she is on probation. Peggy says that it is her fault because Peggy told Heidi that she could decide. Jane said that we cannot make them come to every meeting. The contract says that they have to be at all meetings. There is a wrestling match she is at. Peggy okayed her not being at the meeting. Mackenzie let Heidi know that Mackenzie and Kelly were the liaisons around the 29th of December. Mackenzie will work on a new contract and it will state that they must attend all meetings. Moving forward we need to be very clear that the royalty needs to contact the liaison and not the board. Shan moved that we not purchase royalty items until Jessi signs the revised contract and Mackenzie 2nd. Motion carried. Peggy will email Mackenzie her drafted contract so that Mackenzie can amend it as well as contact information for Jessi.

Next meeting Jamie will be gone. We can call for any votes. Jamie feels that we do not need to pay for all the travel for royalty because her kids don't get travel paid for the events they attend.

Meeting adjourned 9:10