

ASOTIN COUNTY FAIR AND RODEO
March 15, 2017 Meeting Minutes

Minutes by Gail Campbell:

MEETING CALLED TO ORDER BY PRESIDENT PEGGY HANSFORD AT 6:30

BOARD MEMBERS PRESENT: Peggy Hansford, Jamie Renzelman, Cindy Harrison, Steve Mullins, Kelly Longfellow, Arlene Mullins, Shan Bonson, Ron Hostetler, Mackenzie Welch, Barb Appleford, Byron Harrison, Gail Campbell and Commissioner Chris Seubert.

We will have an executive session at end of meeting. It will be about 20 minutes.

READING OF MINUTES: Approved as corrected.

TREASURER'S REPORT: TDS for \$72.29. Arlene moved and Cindy 2nd. Motion carried.

GUESTS: Charlotte Tuttle—has she paid for the cake decorating sponsorship. Won't know until entries come in. Did the cattlemen pay last year? Yes. Will someone be at the office after 4:00 on Friday? Can Cattlemen and Cattlemen's put up signs for BBQ on fence? Are the minutes on the internet? Gail needs to get them to Peggy Funke.

School District—Julie Hancock and Dale Bonfield would like to discuss using the facilities for a wrestling program. Would like to use Floch Hall for practices. Would be starting next January through March Monday through Friday. Need to have more conversation so that they can figure out budgeting.

Royalty Update—Pictures will be taken the 26th and would like to do commercial the 25th. There is sheep and goat field day on 25th and also Horseman's Ball. She checked into prices on badges. For Gist Silversmith it was \$86.70. Alamo said that they probably don't make them small enough. Tess has been excused from meeting for work and homework. Heidi showed pics of chaps and cuffs. Has Winchester coronation this weekend. Heidi ordered a shirt off of Hobby Horse and should be here tomorrow. If it doesn't work out we may need to find someone to sew. Peggy got reimbursed for the shirt that was sent back. She purchased a headstall for \$99 using the \$77 reimbursement. Heidi would like to know if her husband could be reimbursed for fuel if he pulls his travel trailer. Mackenzie stated this wouldn't be a terrible idea because it would be saving on the normal cost of a hotel room. Jamie agreed. Was not voted on. Badges were also not voted on because Kelly emailed another place.

Swine pens—Mackenzie got a quote from Levi and comes \$24,640.76 for approximately 91 pens. The second quote would be for the center pens plus 10 extra pens for gravel area in beef barn \$16,330.36. Through the county's procurement policy she needs to get 3 other bids. She contacted Carpenter Fence and Gateway Materials. She feels that we should have a special meeting before Wednesday. She will have everything by tomorrow afternoon.—Total \$40971.12. When can we set a meeting? Monday at

5:30 at fairgrounds to finalize the pig pens. Doug asked if the pens were being designed upright. They went with what DR recommended. We need to make sure that we are doing these the best way. Ron move and Arlene 2nd that we accept the quote as is and move on. Motion carried.

COMMITTEE REPORTS: Byron spoke with Clarkston Glass and it would cost \$100 to replace glass in upper ticket booth. Kelly—Moose Lodge will donate \$1 back to Rodeo for every drink sold. Contract for Kelly Bowcutt needs signed. Horse 4-H would like to know where they will have to decorate. They wouldn't mind being in goat area either. Have their fundraiser on April 10th and is \$40 for all day. Will be trying to move the beer garden booth on Saturday. Sunday the rodeo committee will be going up to the 4-0 cattle company to get metal and wood that is being donated. Can we get a lightweight gooseneck from EZ rents? Ron—he went to the Leaders Council meeting they would not like beef arena lights changed. There was also a comment made about wiring getting hot in the beef barn at last fair. Mackenzie—Sales committee they will not be changing sale order for the next two years and will be keeping the swine weights the same. Peggy—Twin City Twirlers will be there Wednesday through Sunday of fair weekend. Security may not have workers, we may have to do it ourselves. Barb—Arlene ordered trophies. Mark Bogar trophy listed in book will have their own judge for that and Pat will do the award on Sunday at our award ceremony. Shavings will be delivered on the 6th of April. She is trying to stress that we need all the help we can get as well as large tote sacks. The straw barn will hopefully be cleaned out. Will try to store as many sacks in the barn as possible. We can put in pen areas before they start so that it is available. Chips are donated. Superintendent's meeting- she is trying to set a date before the shavings get here so we can request help for shavings. Doug is flexible after tomorrow. He has contacts for donated totes to. Mackenzie asked if he would be available to help with assembly for pens. Yes. Arlene talked to Mr. Landrus today for Ag mechanic judge. He feels that there is no need to have a separate judge for the Bogar award. FFA needs one more booth for next year. She checked on ribbons and sticker ribbons and will have a price for next week. Has contracts for our judges. She met with grand marshals and they picked out jackets and they will be ordered Friday. Cindy. She has the reader board for campers. Next will be field day and then horse show and then style review. She would like to go purchase sweatshirt. Mackenzie suggested checking into her person that does embroidery. She will be checking on it Monday to order. She would be paying for her own. If anyone wants one they can let her know. Cindy and Arlene sent out map for clean-up. Betty has everything set up for flooring. Jamie was sent an email from a balloon artist and it is \$199 a day. The budget for entertainment is \$6000 she will check on how much she has left in her budget. Jamie will get more info tomorrow. Shan has contracts back from Kelly for Al and Joey. Gail—Fire extinguishers quote. Does it fall under service or if we need to get additional quotes. Mackenzie read the procurement policy that would apply. Building permit. Mackenzie stated that a permit was not applied for. Mackenzie says that K & G has been waiting on architect. They have not applied for permit. The drawing has had to be redone because the original building was not under permit. There will need to be 2 piers replaced that have been taken out. They will be having additional costs for the piers. Erik will be going out with his guys to figure out what needs to be done. Shan moved and Jamie 2nd to allow an additional \$1000 for added costs. Barb asked if K&G does not meet their deadline would there be fines. It is previous Fairboards fault for the original building not being permitted.

Electrical—they met with Tammy on the lights project. We have 2 quotes. One quote was for direct line which is the better option with rebates. The total would be approximately \$5187+ \$613.63 – This is for all the barns and show ring. The electrical work is separate. She will try to have all that by Monday. Supply works is who the county works with. She put in a lot of hours for that. We can figure out the halls for later. We would be replacing the bulbs and direct lines. She will try to get a quote for electrical for Monday. Ron moved and Byron 2nd for bulbs and direct line. Barb asked if we have anyone to keep track of raise the barn funds.

Work day Saturday:

Walk through for repairs they found that the \$2000 would be the cost for replacing waterlines for swine with plex hose. Best to do them as you go. Doug will help. Shan moved that we go with \$2,500 for the supplies and tool for putting in those lines and Ron 2nd. We may be able to put that under the grant. Mackenzie would like to know who is keeping track of money spent and allocated. Under the repair and maintenance, Jamie would like to know if there was a decision on replacing the backboards pens. Will plywood be strong enough to keep pigs in? The pens are 4 sides so it should be fine as long as we don't use press board. Need to get that done before the pens go in. Need to thank Ron, Steve, Evan and his son for getting the door back up. Jamie would like to get water main nice looking. Cindy and Ron are on that and Arlene will try to get a couple extras flowers for that area. Mackenzie says that we can't put up a sign for Pat's because this is trading donations for advertising. Ron has some planters that he would be donating and they would like to do some plywood for the top.

Old Business: Visa prepaid cards. Twin River does not do them. Primeland will allow to charge on fuel. May look into the option of getting a Primeland card for fuel. May be able to charge on any Cenex. Peggy will check. Got paperwork for \$90,000 interoffice loan. Haven't heard from Marcos or Tiger on fundraiser owed to us.

New Business: Rollends for paper. John does not work in that dept. any more. He will contact Gary Nissen who does work in that department still. Jamie would like to suggest for next year's theme that we ask Clarkston and Asotin FFA for theme ideas. Let's let the kids submit ideas for themes. We would have themes turned in before fair so the winner would be presented at awards on Sunday. Mackenzie moved and Kelly 2nd. Jamie will handle.

Public: Charlotte feels that Clarkston should be contacted also. We should keep track of building fund and advertise. We need to make sure we send thank you's for donations in memorial and notice to family. Buyer thank you's. Will we be doing that? She thinks it is popular and buyers appreciate them. Give the coupons to leaders so that the kids give them to the buyers. Would fire extinguisher co. do exhaust fans in concrete building booth. Kim—keys for Boyd Hall not working. Need fixed. Should make the same as other keys. Doug. The hose and nipples for additional area for 18 pens are purchased and owned by Doug and DR and it would be nice if we could include that in the grant if there is extra funds to spend.

Enter Executive session-8:30

Return to open meeting-8:39

Public hearing against Gail for accountability. Mackenzie expressed that she had received complaints from others and that she had concerns herself. See notes kept by remaining Fairboard members.

Minutes taken by Mackenzie Welch:

ASOTIN COUNTY FAIRBOARD

March 15, 2017 Personnel Issue Meeting Minutes

Members Present: Peggy Hansford, Gail Campbell, Arlene Mullins, Barb Appleford, Cindy Harrison, Jamie Renzleman, Shan Bonson, Ron Hostetler, Mackenzie Welch, Kelly Longfellow, Steve Mullins, Byron Harrison

Public Present: Doug Jones, Evan Southwick

Peggy Hansford announced to the public in attendance that the Fairboard would be going into executive session for personnel issues. In executive session Fairboard member Gail Campbell was given the right to be heard in executive session or public session regarding personnel issues related to her performance per RCW 42.30.110 (1)(f) – Gail Campbell requested that the personnel issue be discussed in public session. Mackenzie Welch started the meeting with permission from Fairboard President Peggy Hansford. Mackenzie Welch presented her concerns and the concerns of others related to non-compliance to Fairboard By-Laws and code of conduct. Before all matters could be presented and discussed, Gail Campbell publicly resigned from her position on the Asotin County Fairboard. A motion was made by Barb Appleford that Mackenzie check with Jane Risley to see if Gail's public resignation is valid, Seconded by Cindy, Motion Carried. Discussion pursued amongst Fairboard members regarding feelings about Gail's resignation. Clarifications were made as to members roles in helping carry out Grant related duties. Fairboard members were reminded about adhering to the By-Laws, Code of Conduct, Roberts Rules of Order, Open Public Meeting Act and Washington State RCW and WAC rules. It was discussed that refresher training on the various rules should be planned once Fair is over. Byron Harrison motioned that Board members work together as a team and openly discuss and address issues regarding one another, in an effort to help Fairboard President Peggy Hansford manage Fairboard personnel, Seconded by Ron, Motion Carried.

Meeting adjourned. 9:47 p.m. (double check time)