**CHELAN COUNTY 4-H PROGRAM**

**CLUB/GROUP AND MEMBER POLICIES**

**I. NAME**

A 4-H club/group shall choose its own name, providing it is not a duplicate of another club name in the county; per 4-H State Policy Guidelines.

**II. 4-H PLEDGE AND MOTTO**

I Pledge: My **HEAD** to clearer thinking,

 My **HEART** to greater loyalty,

 My **HANDS** to larger service, and

 My **HEALTH** to better living;

For my club, my community, my country and my world.

MOTTO**: *“TO MAKE THE BEST BETTER”***

**III. PURPOSE**

 4-H club/groups organize to help youth:

Develop life-skills which include sound decision making, good communication, and positive self-esteem. The 4-H project activity is the vehicle through which these life-skills such as record keeping, public speaking, leadership skills, community involvement and education are learned.

**IV. MEMBER AND CLUB STATUS**

SECTION 1

1. 4-H membership is open to all youth ages 5 through 18, on October 1st, WSU Extension programs, employment, and volunteer service are available to all without discrimination.
2. Single-member or family groups are acceptable.
3. An activity fee will be required of each member and leader. This fee must be paid before enrollments are processed or participating in 4-H activities; medical insurance is included in this fee, and is considered secondary insurance.

SECTION 2

A 4-H club is defined as a combination of its leaders and members for the purpose of the following definitions and policies:

1. The Extension Office must be notified by a club when its status is being altered.
2. Funds and properties raised in the name of 4-H cannot be divided among the club members, according to Federal Law.
3. Club assets belong to the club, not to any individual member of the club.
4. 4-H funds and properties must be used for 4-H only.
5. Two signatures are required to be used on 4-H club bank accounts. Either 2 Adult Leaders or 1 Adult and 1 Youth Leader. These people should be Club President, Treasurer; club leader and one other leader.
6. **DISBANDING CLUB**: A club has chosen to go out of existence.

*POLICY*: All of the assets (money, equipment, awards, etc.) of the club are to go to the County 4-H Leaders’ Council.

1. **INACTIVE CLUB**: A club which does not have a club leader but the members are still interested in the club continuing to function.

*POLICY*: The assets of an inactive club shall be held by the County 4-H Leaders’ Council for four months in hopes a new club leader will be found. If no club leader is found during that four month period, the club will be considered disbanded and the “Disbanding Club” policy will be implemented. No other club will be allowed to take the name of the inactive club until after the four month waiting period.

1. **MERGING CLUBS**: Clubs wishing to merge members, leader, or assets into one club.

*POLICY*: One club’s name will be used and the other name(s) dropped, or the group may take a completely new name. The new club leader will be indicated on the enrollment form. To merge, there must be a supporting vote from the majority of the merging clubs’ members.

1. **SPLITTING CLUB**: When a portion of the members and/or leaders of a club break a way and form their own club.

*POLICY*: When a club splits, the club’s assets will remain with the original club. The 4-H agent must be notified in writing. The new club, its leaders, and members must complete enrollment process; activity fees are not paid again if already paid in the original club.

**V. PROJECTS**

SECTION 1

1. If members or parents desire a large number of projects, the matter will be discussed with the club or project leaders before a decision is made.
2. A member **must complete at least one project~~s~~** in which they are enrolled to be eligible for a completion pin, except for conditions beyond control of the member. To complete a project, a member must do a demonstration and finish a Record Book at the club/group level. A project cannot be dropped after August 1st.

**VI. RECORD BOOKS**

SECTION 1

1. 4-H members must keep a 4-H Record Book of their projects to receive a completion pin at club/group level.
2. Record Books must be submitted for county judging for their scores to be used for County Project Awards.
3. The Official Chelan County 4-H Leaders’ Council record book found on website for 4-H record book keeping are “Record Book Guidelines for County Competition” and Record Book Judging Score Sheet.

**VII. DEMONSTRATIONS**

SECTION 1

1. Demonstrations must relate to a project area the member is carrying. The four project areas for demonstration are: Home Economics, Horse, Livestock and General. Only one judged demonstration is required for Chelan County project awards.
2. Each member must give at least one demonstration in his or her club in any project area the member is carrying. The member may give only one demonstration at County Demonstration Day.
3. Demonstration scores for “Project Awards” may come from any public demonstration (given outside their club), judged by properly trained judges, using the 4-H Demonstration Evaluation Form, with prior approval of the 4-H office.
4. Scores for the “Demonstration Awards” must come from County Demonstration Days only.
5. County Demonstration Days will be held annually. Members will give one demonstration to qualify for County Fair, State Fair, and county Project and Demonstration Awards.
6. Members will receive ribbon designation only for demonstrations given according to Item C above. Premium money and ribbons will be awarded for demonstrations given at Fair only.
7. There shall be a sign-up for all demonstrations two weeks in advance of County Demonstration Day.

**VIII. EXHIBIT OR PARTICIPATE IN CHELAN COUNTY FAIR**

SECTION 1

1. 4-H members may exhibit or participate in county contests and activities and at the County Fair.
2. Each 4-H member should ask his leader early in project work about available contests and activities.
3. Fair exhibits are to be judged on the Danish system by competent judges with standards as a basis.
4. 4-H members who wish to participate at County Fair must abide by all Fair regulations.
5. 4-H members showing a Market Beef, Sheep, Swine, or Meat Goat at Fair must keep a Quality Assurance Form.

**IX. MEMBER AWARDS**

SECTION 1

1. Please reference the “Chelan County Awards Program” at

http://extension.wsu.edu/chelan-douglas/youth/youthdevelopment/4hforms

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