## 4-H Record Books

Clallam County 4-H Record Books are an integral part of the educational experience of 4-H! 4-Hers in Clallam County have the choice between two options to meet the Record Book requirements. Both options are available to download from the Clallam County Extension Website- Check with your club leader to see which option your club has chosen.

- Standard Record Book
- Pilot Record Book (updated for 2015-2016)

*Note: Primary 4-H members (K-2) are not required to turn in record books and their books cannot be judged competitively. Primary members are encouraged to practice record keeping along with older club members.*

*Members requesting accommodations should notify their club leader or the Extension office.*

Clallam County 4-Hers are required to turn in a complete and up-to-date 4-H record book to their club leader BEFORE the turn in dates listed below.

August 1st - to compete or exhibit in 4-H Fair events.

- Books are turned will either be "checked" by the leader or "judged" for a Fair Exhibit.
- Checked books must be determined to be up to date and complete by the club leader and committee.
- Important Note: Having books judged **will not** disqualify members from fair participation unless the book is deemed incomplete by the committee (see Record Book Grievance policy below).
  *Books to be judged must have a 4-H Building Green Sheet attached and blank score sheet in the front of the book.*

October 1st- to complete the 4-H year, earn a year pin and qualify for scholarships, year-end awards, or county fair medals.

- Review the County Awards Handbook to decide which awards your member qualifies for. Include the Year End Awards Entry Sheet in the front of each record book noting any County awards the member is applying for along with the Application info for specific awards.

Record Book Grievance Procedure:

It is the responsibility of the 4-H member's family to turn in their record book **prior to** the due dates to their club leader. If a member's Record Book is not turned in by the due date (due to circumstances beyond control), a member may write a grievance letter explaining the circumstances and turn it in with the completed Record Book. The committee and 4-H Coordinator will address each grievance on a case by case basis. If a book is deemed incomplete by a majority of committee members, the committee will follow the record book grievance procedure. Contact the Extension office for additional information.