

## RECORD BOOK GUIDE

Record book size: 3-ring view binder, thickness of ½ inch to 2 inches max.

**RECORD BOOK COVER** – include the following information on the cover of the record book

Current Years (4-H year spans 2 years)	Member's Name
Age Division (Jr., Int. or Sr.)	Clubs enrolled in
How many years enrolled in 4-H	

Use a view binder (clear plastic sheet on cover you can slip a paper under). You may print the form and fill in the blanks or make a custom cover.



### EXAMPLE RECORD BOOK COVER

<p style="text-align: center;">2013-2014</p> <p style="text-align: center;">Julia Smith</p> <p style="text-align: center;">JUNIOR, 2 years in 4-H</p> <p style="text-align: center;">ADORABLE CATS 4-H CLUB</p> <p style="text-align: center;">KITSAP CAMERAS 4-H CLUB</p>
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If you wish to use the 4-H Emblem, a clover with four leaves and an “H” on each leaf, be sure the clover’s stem points to the right as you look at the image. You need to include **18 USC 707** on the lower right corner. The “18 USC 707” is the statement in the United States Code that outlines the protection of the 4-H Name & Emblem. **If use the 4-H logo and alter it in any way, your record book will be disqualified.**

Optional items for record book exterior:

- (1) Photo showing child and project(s) or drawings of project(s) or a combination
- (2) Label on spine

**RECORD BOOK TABS.** Insert dividers with labeled tabs. Numbered tabs are not acceptable. Below are the tab labels you will need. You may type or write the information.

- Agreements
- Calendar
- Project you are enrolled in.
- 4-H Story
- Permanent Record

If you use plastic slip sheets, you need to extend the divider tabs so you can see them. It is not helpful if you cannot see the tabs. Tabs are there to make it easy to find the various sections in the record book. If your tabs do not extend beyond the pages, the record book will be set aside when judging for the best record books in Kitsap County. This rule came about because judges were frustrated with books that had hidden tabs. Again, it is best to avoid frustrating the judges.

**AGREEMENTS.** Include the following items behind this tab. (Obtain signatures for all agreements!)

- Code of Conduct
- Club Agreement. Include a club agreement for each club you are enrolled in. If your club does not have an agreement, include a note saying your club does not have a club agreement.

**4-H PLANNING CALENDAR**

Begin your calendar in October and end it in September. (The 4-H year is Oct. 1 to Sept. 30.) You have several options for your calendar. You may:

- Use one of the versions of the calendar available on the Kitsap County record book website.
- Use the calendar that comes with the record book.
- Design your own calendar for your Record Book.
- Use a wall calendar. If you use a wall calendar, be sure to include the time, the event and check whether or not you attended.

Distinguish between “Club Meeting” and “Project Meeting” and “Archery Shoot” if you are in a club that has separate project and club meetings.

Make sure that whichever choice you make, your calendar is the **same size** as the other pages in your book and includes **date, time, event and a checkmark if you attended** the event

Below is an example of the old calendar version. You may use it. A note of caution: if your book was entered for the best record books in Kitsap County judging event, this format is harder to follow because the entries are inconsistent. This is frustrating for judges.

<b>October</b>	Oct. 1 at 1:30 pm. Welcome to 4-H	<b>X</b>
	7:00 pm on 10/12 -- 4-H Photography Club Meeting.	0
	10/25. 4-H Photography Club Meeting at 7:00 pm	<b>X</b>
	Club Halloween Party on Oct. 31 at 2:00 pm	0

Tip for the best record books in Kitsap County judging contest. The calendar example on the next page is the easiest one for judges when they are evaluating record books. It’s optional to include the location of an event. You will not gain or lose points for including the location, but it may be easier for you to keep track of what took place if you are in multiple clubs or a club has multiple meetings per month.

<b>October</b>	<b>DATE</b>	<b>TIME</b>	<b>EVENT</b>	<b>CHECK IF ATTENDED</b>
	10/01/11	1:30 pm	Welcome to 4-H at Silverdale Community Center	√
	10/01/11	2:00 pm	Jenny's birthday party at the Bremerton ice arena.	
	10/12/11	7:00 pm	4-H Photography Club Meeting	√
	10/31/11	2:00 pm	Club Halloween Party and 4-H Photography Club Photo Shoot.	

<b>November</b>	<b>DATE</b>	<b>TIME</b>	<b>EVENT</b>	<b>LOCATION</b>	<b>CHECK IF ATTENDED</b>
			<b>NO PHOTOGRAPHY CLUB MEETING THIS MONTH</b>		
	11/02/11	2:00 pm	<b>4-H Club Cooking Contest</b>	Kitchen in the Crystal Grange	√
	11/12/11	<b>2:00 pm</b>	<b>4-H Club Cooking Meeting.</b>	Leader's home in Hansville.	√

The calendar is a planning calendar. Make entries for club meeting dates, clinics, competitions, field trips, judging events, photography photo shoots with your club, etc. Enter the date and name of the event. When you attend an event, make a checkmark or an "X" to indicate that you attended.

**It is OPTIONAL to track of ALL your activities.** This is a **planning** calendar. The purpose is to help you keep track of scheduled events. If you find you have too many events on one day, you may have to cut back on the number of activities you are involved with. Club leaders and record book judges are not trying to pry into your life. The whole point of the calendar is to teach children how to use a calendar to schedule their time.

The only requirement for the calendar is to track **4-H activities**; however, you may include all your activities if you are using this as a real calendar to track all you do like 4-H meetings, sport events, dance classes, birthday parties, etc. Including or not including all your activities is optional and is not judged when the record books are judged before fair. It does not matter for the judging of the best record books in Kitsap County.

**Planning and balancing all your activities is a life skill.**

The calendar just shows the events ***you plan to attend***. Check off the ones you attended. You list things you have scheduled on the calendar and mark them off if you attended. You do not erase the ones you do not attend. Leave the ones you did not attend blank.

Another way to look at the calendar is that you write a scheduled club meeting on your calendar. Maybe your club plans to meet on November 9. Maybe you will be out of town on November 9. Your club will still meet without you. In your activity log you would not write about what took place at the November 9 meeting because you were not there to experience what was taught or done.

The calendar is **not the place to record your 4-H project work** such as training and grooming your project animal or planting your garden unless you have an appointment with a landscape designer to meet with you to help design your garden. This is important for the best record book judging event.

Please write something in all months. If you do not join 4-H until Feb. for instance, write in Oct., Nov., Dec., and Jan., "**Did not join 4-H yet**". If your club has no activities or club meetings in any month, please type or write a note along the lines of "**No Club Meeting.**" You may write or type a brief explanation like "Club meeting canceled because of power outage" or "Club meeting canceled because of snow and ice on roads."

## **PROJECT TAB**

Print the project pages for each project you are enrolled in. **Check with your club leader for "Add Sheets."** Add sheets are pages that apply only to a specific project. Example: rabbit breeding page for the rabbit project.

If you are in multiple projects, make a tab for each one. Example: tab for **Dog**, another tab for **Photography**. You do not label the tab "PROJECT."

Do not make tabs for goal, activity log, expense sheet, etc. This clutters the record book. You will not be marked down at the county level judging, but it will put your book out of the running for the best record books in Kitsap County judging event because it does not follow the instructions about excessive tabs.

**Each project tab needs the following pages behind EACH PROJECT TAB.**

- Project cover sheet. This is **different from the record book cover page**. You sign the project cover page in summer.
- Goal page
- Goal evaluation
- Routine Animal Care (not for still life record books)
- Activity log – Member's Activities
- Animal Health Record (not for still life record books). Do not include this if your project has **add sheets** to document animal health. Example: The cat project has its own health care page as part of the cat add sheet. It is in the sample record book.
- (ADD SHEETS) Specific Sheets for your project. Check with your club leader.
- Expense sheet – do not include if the add sheet has expense pages.
- Photo pages (only if you wish to include photos). Adding captions to the photos makes them more meaningful. You may include 2 pages, back to back, or 4 single pages. You can earn bonus points at the judging in summer and for year-end awards.

## **INSTRUCTIONS FOR GOALS**

The goals that you set at the beginning of the 4-H year are an important way to track where you want to go with your learning and are interesting to you. Please avoid goals that are about being the grand champion or beating last year's grand champion. Focus on how you can

improve your skills or knowledge. Doing so may help you win a top spot in a competition or contest.

Set a **SMART** goal. **I would like to learn the history of the Flemish Giant and Holland Lop rabbit breeds before the Kitsap County Spring Rabbit Fair in April.**

**“S”** Set a goal that is specific.  
**It is specific. The members would like to learn the history of two rabbit breeds.**

**“M”** Set a goal that is measurable.  
**It is measurable. If someone asks the member about the history of the Flemish Giant and Holland Lop, and he can tell about the history of one breed, the member knows he has accomplished half his goal. He knows what he has to do to complete this goal.**

**“A”** Set a goal that is you can achieve.  
**Is it achievable? Yes. Information about the history of these breeds is available and learning about two breeds is something that can be accomplished over the course of several weeks.**

**“R”** Set a goal that is realistic.  
**Can the member accomplish this goal? Yes, the member can realistically accomplish this goal by the deadline.**

**“T”** Set a goal that is time based.  
**This is time based. The deadline to meet this goal is the rabbit show in April.**

An example of an unmeasurable goal is **"I want to learn about chicken breeds."**

An example of a measureable goal is **"I want to learn to identify 15 different breeds of chickens and what their disqualifications are before the spring poultry show."**

An easy way to make sure your goal is measureable is to ask yourself, how will I prove it to someone? If your goal is going to require an opinion like **"I want to get better at handling my goat during fit and show"** you can easily change it to make it measureable by explaining how you will know when you "get better." A measureable goal for this one would be **"I want to be able to walk my goat into the ring without a lead rope and have her follow me the whole time."**

**Juniors** - Write one goal for your year in 4-H. This goal should be about how you will use your head for clearer thinking...something that you would like to learn. This could be about anything from learning something new to getting better at doing something you already know how to do.

**Intermediates** - Write two goals for your year in 4-H. The first goal could be about how you will use your head for clearer thinking...something that you would like to learn. The second goal could be about how you will use your hands for larger service...something that you plan to do this year that is dedicated to helping others.

**Seniors** - Write three goals for your year in 4-H. The first goal could be about how you will use your head for clearer thinking. The second goal could be about how you will use your hands for larger service. The third goal could be about how you will use your heart for greater loyalty or your health for better living...something that will move you toward your bigger life goals or something that you will do to make the world a better place to live.

**Tip for best record books in Kitsap County.**

During the judging event in October for the best record books in Kitsap County, the judges will evaluate whether or not the goals are SMART goals. Judges will be looking for how many goals are listed. Juniors need to have at least one goal for each project, intermediates should have two goals for each project, and seniors should have three goals for each project.

Write about goals you are serious about reaching. Avoid listing multiple goals that are not really goals just so you can write something on the page. It is not helpful to you to list goals that are skills and/or knowledge you already mastered. Ask your club leader for help if you are not sure what you would like to learn or work on. Judges will not judge whether or not they think you are capable of the goals you set, but they will look at how seriously they are evaluated and whether or not the member has listed how they reach their goals in the activity log.

**INSTRUCTIONS FOR ROUTINE ANIMAL CARE**

**FEEDING ROUTINE** – Tell how often and what time of day you normally feed your animals, what type(s) of feed you use, and what quantity of feed you give to each project animal. If you have multiple animals receiving the same exact routine, you may group them together in this log. If you board your horse at a facility, ask for the information about when and what your horse is fed and write that down.

**FEEDING ROUTINE EXCEPTIONS.** Make a note if you board your animal or hire someone to take care of your animals while you are away on vacation.

**CLEANING AND SANITATION ROUTINE** – Tell how often and exactly what you do

**OTHER FREQUENCY OR WORK DONE ONLY AS NEEDED:** (explain exactly what you do)

Twice yearly I take my cages outside and use a pressure washer and stiff brush to clean them. When my rabbit feed-cups look soiled, I wash them with bleach water.

**ROUTINE CARE** – Tell about the routine things you do like grooming, toenail or hoof trimming, hair or fur trimming or shearing, etc. (Medical care such as administering medications, deworming, etc. should go on the **Animal Health Record** page or add sheets for your project).

**OTHER FREQUENCY OR THINGS DONE ONLY AS NEEDED: (EXPLAIN EXACTLY WHAT YOU DO)**

When I notice a rabbit is molting I brush it to make sure it doesn't eat the fur or mess up its cage with loose fur. A couple days before a show, I check the undersides of my white rabbits to see if they need any cleaning.

## INSTRUCTIONS FOR ACTIVITY LOG

This section is where you write about what you learn, what you do in club meetings, what you do at home in your project, extra activities you do with your animal or still life exhibit. Fill in all sections.

You can get all the points in your activity log if you write something for each month. If your club does not meet, you probably still had some activity. If you did not do anything, make a note so it does not look like you forgot to fill this out. It may seem silly, but a record book judge does not know if you had already met your goals, had no club meetings, and had nothing to add to your record book.

**TIP:** For the best record books in Kitsap County, judges will be looking for at least four entries per month and for complete sentences. There are bonus points for correct spelling and grammar. Even if you do not have a club meeting, you might be working on your goal, practicing skills or studying and researching knowledge topics.

### EXAMPLES:

<b>Date</b>	<b>Meeting, Activity, Field Trip, etc.</b>	<b>What did you do or learn?</b>
<i>Oct. 5</i>	<i>Cooking Club Meeting</i>	<i>I learned how to measure dry ingredients.</i>
<i>Oct. 7</i>	<i>Went to library.</i>	<i>I checked out four books about cooking. I am working on my cooking goal.</i>
<i>Nov. 2</i>	<i>Cooking Club Meeting</i>	<i>We learned how to steam vegetables on the stove and in a microwave.</i>
<i>Nov. 4</i>	<i>Made cookies.</i>	<i>I met with two club members to bake cookies.</i>
<i>December</i>	<i>No club meeting this month.</i>	<i>We do not meet every month.</i>
<i>Jan. 3</i>	<i>Went to library.</i>	<i>I checked out two cookbooks and worked on my goal and public presentation.</i>
<i>Jan. 5</i>	<i>Worked on record book.</i>	<i>I updated entries in my record book. I plan to do this every month so I do not get behind.</i>
<i>Feb. 2</i>	<i>Shopping</i>	<i>I went shopping for cookie sheets and parchment paper.</i>
<i>March 4</i>	<i>Cooking Club Meeting</i>	<i>We learned how to use a slow cooker.</i>
<i>April 2</i>	<i>Public Presentations</i>	<i>I gave my public presentation.</i>
<i>May 2</i>	<i>Cooking Club Meeting</i>	<i>We learned how to frost a cake.</i>
<i>May 15</i>	<i>Worked on Record book</i>	<i>I spent all day catching up record book entries.</i>
<i>June</i>	<i>No club meeting this month.</i>	<i>We do not meet every month.</i>
<i>July 29- Aug. 4</i>	<i>4-H Camp</i>	<i>I went to 4-H camp for the first time. I loved it.</i>
<i>August 24</i>	<i>Kitsap County Fair</i>	<i>I went to the fair to see the ribbons my entries were awarded.</i>
<i>Sept. 11</i>	<i>Washington State Fair</i>	<i>I went to the fair to see give a public presentation.</i>

## **4-H STORY.**

This is not free style. The 4-H story page has specific instructions. Refer to the instructions for each age group and sample 4-H stories. Keep the instructions for the 4-H story in your record book for the judges to refer to at the county judging in August.

Check each age group below for the criteria.

***JUNIORS:*** Copy the following topics on a separate page and write something about each one. You may write a story in narrative format. Refer to the examples.

- 1) Introduce yourself and your family.
- 2) Tell why you joined 4-H and/or chose the project(s) you did.
- 3) Tell about the things you enjoyed learning or doing in your project(s) this 4-H year.
- 4) Tell about your favorite parts of 4-H this year.
- 5) Tell about things you would like to improve upon or do more of next year.

***FAIR EXPERINECE:*** For year-end awards: In September finish the story by writing about your participation in the county and state fairs.

### **EXAMPLES FOR A JUNIOR: Write a sentence or two.**

- 1) Introduce yourself and your family.  
My name is Kate Kitten. I live with my mom and dad. I do not have a brother or sister.
- 2) Tell why you joined 4-H and/or chose the project(s) you did.  
I joined 4-H so I could learn more about cats.
- 3) Tell about the things you enjoyed learning or doing in your project(s) this 4-H year.  
I liked making new friends and having treats at meetings.
- 4) Tell about your favorite parts of 4-H this year.  
I liked learning about other breeds of cats. I did not know there were so many.
- 5) Tell about things you would like to improve upon or do more of next year.  
I would work on my record book every month so I do not get behind on making entries.

**FAIR EXPERIENCE.** I loved going to the county and state fairs. I won many ribbons.

### ***OR a junior could write a story.***

My name is Heidi Schultz. I have twin sisters who are in high school and a really nice mom and dad. We live in Port Orchard, Washington. I love animals and art projects. I play piano and tennis. I love languages. I speak English and German. I am homeschooled.

I am a member of the Kitsap 4-H Awesome Cats club. This is my fourth year in 4-H. I joined 4-H because I love cats and wanted to learn more about them. I love learning how to show my cat at cat shows and enjoy making cage decorations. My favorite

meetings this year were the ones we had dessert and played games like cat Bingo! Another favorite part of this year was making friends with new members in my club.

My favorite parts of this year were going to cat shows and the county and state fairs because I love decorating my cat cage. I drew all the designs for the inside of my cage and cut out all the flowers for the top of my cage from construction paper. I won a grand champion ribbon for my cage decorations at the Kitsap County cat show in April, at the Kitsap County Fair and reserve grand at the state fair. I also had fun with the costume and hobby contests. I like art, and I get to do a lot of art for my cat project for these contests.

One problem I had this year was I made the rug for my cat cage too small. I had to use a few pieces of cardboard to cover all the wire. I made the top cover just right. I measured the material and used my sister Jessica's sewing machine to sew it. I can improve how I do in my project by having correct measurements for my cat cage. I will measure material carefully next year.

I had a lot of fun at both the county and state fairs. I came home with a box of ribbons and two trophies. I have a friend who plans to join our club next year. She saw my cat at the county fair and the pretty cage decorations and rosette ribbons. She wants to join our club because she thinks it looks fun to decorate a cat cage, win ribbons and spend a week at the county fair.

**INTERMEDIATES:** Write your story for the year in narrative form on a separate page and cover the topics below.

- 1) Introduce yourself and your family.
- 2) Tell why you joined 4-H and/or chose the project(s) you did.
- 3) Tell about the things you enjoyed learning or doing in your project(s) this 4-H year.
- 4) Tell about a **significant accomplishment** you have made this year in your 4-H project(s). This might include something that was not part of your goal.
- 5) Tell about your 4-H club experiences and community service you were involved with.

***FAIR EXPERINECE:*** For year-end awards: In September finish the story by writing about your participation in the county and state fairs.

**SENIORS:** Write your story for the year in narrative form on a separate page and cover the topics below.

- 1) Introduce yourself, your family, your other activities and interests.
- 2) Tell why you joined 4-H and/or chose the project(s) you did.
- 3) Tell what you learned from results, difficulties, and/or challenges you had in your project(s) this 4-H year. Discuss anything you wish you had done differently.
- 4) Tell how you have changed or grown as a person as a result of your involvement in your project(s) and 4-H this year. Be specific about those changes (your character, skills, leadership, etc.).
- 5) Explain how you could use the life and/or project skills you learned from being in 4-H in other areas of your life.

**FAIR EXPERINECE:** For year-end awards: In September finish the story by writing about your participation in the county and state fairs.

**Tip:** For the best record book judging contest, be sure to include the 4-H Story instruction page for the age group you are enrolled in. The judges are looking for complete paragraphs with topic sentences and correct spelling and grammar. Be sure to finish the book to the end of September.

**PHOTO PAGES FOR PROJECT AND 4-H STORY.**

This is the fun part with very rules. You may wish to include photos, drawings, letters, newspaper clippings, stickers and other decorations that have to do with your other interests (church, other clubs, school, music lessons, sports, trips, family events to name a few.)

You may add photo pages as the last section of each project tab and the 4-H Story tab.

The best record books in Kitsap County contest should include items in this section and provide captions that explain things like who, what, why, when, and where.

**Rules for Project and Personal Pages:**

RULE 1. Items must be from current year. No photos from last year!

RULE 2. You may include two pages, back to back, or four single-sided pages per project and for the 4-H Story. In September, you are encouraged to add two more single pages or one double-sided page with **fair** photos for the best record book in Kitsap County judging contest. If you did not enter items in the fair, but went to the fair as a visitor, you can take and include photos.

RULE 3. Please be sure all items are secure on the page and/or in a plastic slip cover.

PLEASE do NOT include ribbons, certificates, and other items that cannot be replaced.

**PERMANENT RECORD.** Kitsap County only uses the Level 2 Permanent Record. Here are samples from various members' books over the years. They are designed to give you a peek at entries you might have.

<b>Offices and Committee Assignments:</b> List your offices in 4-H, e.g., President, Vice President, etc. and list all the committees you work on each year. Show if it is for your club or county, and what you did.			
Year	Office/Committee	What Group	Duties Performed
2006-2007	None (primary member)	Curious Cats	None
2007-2008	None (primary member)	Curious Cats	None
2008-2009	Christmas Party Committee	Curious Cats	Helped plan club party.
2009-2010	Christmas Party Committee	Curious Cats	Helped plan club party.

**Project and Exhibit Summary:** List your projects by enrollment name. Show size by giving the number of garments made, animals raised or cared for, things canned, photos taken, etc. List what you exhibit, where you exhibited, and the award you received.

Year	Project Title	Size	Exhibits	Where	Award
2011-12	Rabbits	1	Black Himalayan Sr. Doe (A618)	Kitsap County Spring Fling	Blue, BOB, RIS
2011-12	Photography	1	"Passion for Pink"	Kitsap Co. Fair	Blue

**Judging:** List the type of judging you did. Show where you did it and the award received.

Year	Kind of Judging	Where	Award
2011-12	Rabbit	Kitsap County Fair	Blue, Reserve Champ
2011-12	Rabbit	Puyallup - State Fair	Red

**4-H Contests Entered:** List all the 4-H contests you entered such as fitting and showing, kitchen activities, equitation classes, fashion revue, herdsmanship, educational displays at fairs, record book contest, talent show, etc.

Year	Contest Entered	Project	Where	Award
2007-08	Fitting and Showing	Rabbit	Washington State 4-H Fair	Blue
2008-09	Herdsmanship	Rabbit	Kitsap County Fair	Purple

**Public Presentations:** List all the demonstrations, illustrated talks, and public presentations you gave. List the related project, where given, and the award received.

Year	Presentation Title	Project	Where	Award
2011-12	"HELP" Your Rabbit	Rabbit	Kitsap County Contest	Blue
2011-12	"HELP" Your Rabbit	Rabbit	State Fair	Blue

**Events Attended:** List all the 4-H noncompetitive events you attended such as achievement programs, workshops, talent show, camp, teen events, etc. An event has a definite time and place and can be project-related or general 4-H.

Year	Event	Where
2011-2012	None	None
2012-13	Winter Rabbit and Cavy Clinic	Kitsap County Fairgrounds

**Leadership:** Record the things you did to help others or teach others about your 4-H projects. Be sure to include the things you did for the leadership project(s). workshops you taught, etc.

Year	What You Did	Where
2010-11	None	None
2011-12	Presented rabbit breed profiles for two breeds to teach other members about them.	Woodsy Wabbits club meeting
2012-13	4-H in Action	State and County Fair

**Community Service:** List all the 4-H community services in which you participated. Be specific, such as, attended rabies clinic, volunteered at nursing home, cleaned county park, etc.

Year	Community Service	Responsibility
2010-11	Christmas Caroling/collected food for food bank	Singing around neighborhood
2011-12	Worked at Petting Farm at Kitsap County Fair	Helping children with the animals

**4-H Promotion:** Include all the things in which you participated to promote 4-H, such as posters made, 4-H displays created, news stories written, etc. Tell where you did them and the duties you performed or the recognition received.

Year	What You Did	Where	Responsibility
2011-12	Made a table display board about 4-H	Kitsap County Fair	Make a nice display
2012-13	None	None	None

**School and Community Responsibilities:** List the activities you did at school, church, in sports or community events other than 4-H.

Year	Activity	Where	Duties Performed
2003-04	AWANA member	Bible Church	Bible memory/handbook activities
2003-04	Junior Strings Orchestra	Crystal Grange in Brownsville	Played Violin
2004-05	Soccer team	Tracyton Soccer	Played on team

**Contests other than 4-H Entered:** List non-4-H contests entered that relate to your 4-H work such as wool contest, open dog or horse shows, etc. List where you entered and award received.

Year	Contest Entered	Project	Where	Award
2012-13	None	None	None	None

**Most Important Recognition:** List the most important recognition you received in 4-H during the year, such as honors, awards, trips, etc. List what is important to you and the project it is related to.,

Year	Most Important Recognition	Project
2011-2012	Honorable Mention at final table at State Fair in Fitting and Showing	Cavy
2012-2014	Cavy Achievement Award	Cavy

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