Fundraising Notice
Complete at least 30 days prior to your event

Purpose: To verify fund raising events are in compliance with all 4-H regulations. Please raise funds for a purpose, deposit all funds collected in a group bank account (no personal accounts), and report total income. Request further information from a 4-H Team Member in the Extension Office. Consult Jana Ferris if considering a raffle or gaming-type fundraiser.

Today's Date: ________________

Group/Club Name: ________________________________

Group Tax ID # ____________ Bank and Account # ________________

Program/Club Leader: ________________ Phone (_____) ____________

Address: ___________________________________ Zip: ______________

Type of fund raiser ____________________________________________

Date & Place of fund raiser: __________________________________

Purpose of fund raiser: ________________________________________

☐ Donations will be solicited in the name of 4-H
Please list individuals who will be soliciting donations:

Income is expected from the following sources:
☐ Entries (gate fees) ☐ Car Wash ☐ Sales of goods
☐ Cash Donations ☐ Other: ____________________________
☐ Raffle (you must follow Washington State Gambling Commission Rules for conducting a raffle) Contact a 4-H Team member for compliance issues.

Expected Expenses
Please detail. Remember to keep all receipts

Expected profit (Income, less expenses) $______________

Signature: ____________________________ (Fund Raising Chairman)

Mail completed form to: WSU/4-H Team, Attn: Beth Wangen, 600 128th Street SE, Everett, WA 98208 or scan to beth.wangen@wsu.edu.

Staff reviewer:
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