The Spokane County 4-H Budget and Fund Raising Committee is pleased to announce it will be awarding two $700.00 scholarships to alumni of the Spokane County 4-H who have completed an equivalent of one year of post-secondary instruction/training. One is a general scholarship available to alums in all majors. The other is reserved for Spokane 4-H alums majoring in an agriculturally-related subject.

Application forms are available at <http://extension.wsu.edu/spokane/4h/>

**The DEADLINE is March 26, 2018** delivered by mail (post-marked 3/26/18, emailed by 11:59 pm, or dropped at the Extension Office by 5:00 pm). Direct questions to Gary Varrella at [gvarrella@wsu.edu](mailto:gvarrella@wsu.edu) or 509-477-2163. ***It is preferred that you send your application as a computer file with attachments as pdfs.***

**E-mail applications** to [pfoster@spokanecounty.org](mailto:pfoster@spokanecounty.org)and “cc” [gvarrella@wsu.edu](mailto:gvarrella@wsu.edu).

**Mailed applications should be sent to:**

4-H Budget and Fund Raising - SCHOLARSHIP COMMITTEE  
c/o Patty Foster - Spokane County 4-H  
222 N. Havana, Spokane, WA 99202

Recipients of scholarships will be notified mid-May of 2018. Award checks will be sent directly to the institution that you plan to attend, beginning in the fall of 2018.

Please note: No scholarship checks will be sent until the award recipients have provided the following:

1. Precise mailing address of their institution including the correct department (e.g., the Registrar’s Office or Financial Aid Office).
2. Their student number.
3. A recent photo that may be posted on the 4-H Web Site.
4. A copy of the essay portion of their scholarship application that may be posted on the 4-H web site.
5. A personal thank you note to the providers of the scholarship, the Spokane County 4-H Budget and Fund Raising Committee.

**Important**

1. Complete the cover page and include all signatures. ***Applications without the cover page and requisite signatures will not be reviewed.***
2. Be sure to refer to the “Post-Sec’y Schlrship 2018 Scoring Rubric” for a description of appropriate contents to include in your cover letter
3. Letters of recommendation from **TWO** of the following are required:

a. Former club leader

b. Post-secondary instructor

c. Employer or supervisor/director of paid or voluntary experience

1. Complete and include all elements required. Refer to the 2018 Scoring Rubric for details. The point values of the various sections are:
   1. Cover letter (15)
   2. Non-academic activities (50)
   3. 4-H Essay (75)
   4. College Transcripts (30)
   5. Letters of recommendation (10)
   6. Overall impression of the application by the reviewer (20)
2. **Formatting** is extremely important to the committee:

* **Do not use** a serif font such as “Times New Roman 12” or a script font such as “Lucinda Handwriting 10.”
* **Use** a “sans serif” font such as “Tahoma 10” **or** “Arial 10” **or “**Calibri 12” when you word process your application. **Not using a sans serif font** **will cause a uniform penalty of 15 points out of 200.**
* If you have formatting questions, please call the 4-H Office at 477-2160 and one of the 4-H staff will assist you.

|  |
| --- |
| **PERSONAL DATA & Information** |
| **Name** **Date of Birth** \_ \_  **Address** \_ \_  **City Zip**  **High School GPA**   **College GPA** \_\_\_\_\_\_\_\_\_ **Post-Secondary Major** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Parents/Guardian Name** \_  **(only if under 18 years of age)**  **Email** \_\_\_ \_  **Home Phone** (\_\_\_\_\_\_) **Cell Phone** (\_\_\_\_\_\_) \_\_ \_  **Check all that apply: I wish to be considered for the** (double click the check box and in the window that opens under “default value” choose “checked.”)  The “Spokane County [Continuing] Post-Secondary Education Scholarship,” which is open to **anyone that was a member of the Spokane County 4-H.**  The “Spokane County [Continuing] Post-Secondary Education Scholarship” **Eastern WA Women in Agriculture and Marv Dehle Post-Secondary Scholarship,** which is open to **any former Spokane County 4-H member studying an *agriculturally related* subject.**  Your major is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **STATEMENT BY 4-H APPLICANT** |
| I have personally prepared this Spokane County 4-H Scholarship application and believe it to be accurate and true. (If sending electronically, names may be typed in.)  Signature of Applicant\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ***All signatures/names must be present in order for application to be considered****.* |
| **Good Luck!** |
|  |

|  |
| --- |
| **COVER LETTER** |
| **Write a one page cover letter briefly including the following information: (15 points)**   * 1. **Be clear and concise**   2. **Introduce yourself *briefly* describing**       1. **Your current post-secondary plan**      2. **An overview of your career goal(s)**      3. **Your financial need(s)** |

Describe non-academic activities in which you have participated since completing high school, and during your time as a student at a post-secondary school, program, or university. Include work, volunteer, and/or extra-curricular activities. (50 points)

Non-Academic Activities

Give name of activity, hours, and main accomplishments. Include leadership.

|  |  |  |
| --- | --- | --- |
| **Activity** | **Estimate hours, days, months, or years** | **Primary Accomplishments** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**4-H Essay**

**(remember to follow the formatting guidelines)**

Write an essay describing how your 4-H involvement has impacted your first or continued years of post-secondary education. (75 points). The essay may be up to 500 words in length. A few hints to help you write your essay:

1. Write **succinctly and clearly**
2. Be certain each paragraph has a **strong topic sentence**
3. Please be sure to briefly describe your **historical [and current] activities with 4-H,** in Spokane County, in your essay;
4. **“Personalize**” your application, i.e., do more than report your accomplishments, share what 4-H means to you and how it has shaped you as a person, affected your successes since completing high school, your success in your post-secondary study, and include your future hopes and goals
5. Remember that a **good closing paragraph** is as important as your opening paragraph!

For the applicant’s convenience, we have formatted this section using **Tahoma 10, spacing at “6 points” above and below paragraph returns, and a line spacing of “1.5.”** Simply begin entering your 4-H Essay below the line and you will have the correct format. That is, it will look just like these instructions.

Remember to include your transcripts and the two letters of support (40 points total). If you mail or drop off your application, include them with your application. If you wish to email your application send it to Patty Foster at [pfoster@spokanecounty.org](mailto:pfoster@spokanecounty.org) and “cc” to Gary Varrella, the 4-H Faculty at [gvarrella@wsu.edu](mailto:gvarrella@wsu.edu). Convert your transcript and letters of support to PDFs and attached them as well.

Good Luck to you!

The Spokane County 4-H Budget and Fund Raising Committee

**~ ~ ~ Spokane County 4-H -- It's *all about* positive youth development ~ ~ ~**

Extension programs and employment are available to all without discrimination. Evidence of noncompliance may be reported through your local Extension office. Reasonable accommodations will be made for persons with disabilities and special needs who participate in 4-H events and programs. Contact G. Varrella at the Spokane 4-H Extension Office at 222 N. Havana, Spokane, (509-477-2163; gvarrella@wsu.edu) at least two weeks prior to the event

***(Application last revised 2/23/17)***