

# Livestock Market Animal Auction Committee

## Policy

### Mission:

- To plan and fulfill the annual market livestock auction at the San Juan County Fair
- To develop opportunities for members to achieve maximum project fulfillment.

### Committee Membership, Officers, and Duties:

Meetings are to be held on the 2<sup>nd</sup> Tuesday of each month, at the discretion of the Chairperson, with a minimum requirement of 4 meetings per calendar year.

Committee members; membership is open to any leader of a large or small animal department that is eligible for auction. Specifically: Beef, Swine, Sheep, Goat, Poultry and Rabbit.

Chairperson is to be elected bi-annually.

#### Duties of the Chair will be as follows:

- Call the meetings and notify all committee members at least 1 week in advance, or more.
- Prepare the agenda for the meetings and conduct the meetings.
- Submit recorded minutes from all meetings to the 4H Coordinator and LC Secretary in a ~~timely manner.~~ (30 days)
- Chairperson agrees to be in attendance for all of the following events: Pre – Fair Weigh in day, Fair Weigh In Day, and Auction Day.
- Chairperson will arrange for all slaughtering and butchering of animals after the auction.

#### Duties if the Committee members will be as follows:

- Provide and maintain scales, sound system, and grooming equipment.
- Provide and maintain 4H Arena, panels, bleachers, and holding pens.
- Organize June weigh in day
- Contract Auctioneer and organize volunteer bookkeeping staff
- Assist Chairperson with weigh in days, the live auction, and slaughter.
- Advertise, promote, and market the livestock auction
- Provide written recognition (thank you notes) to purchasers of turn back animals.
- To arrange for photos of all livestock eligible for the Livestock Market Auction.

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- Review Policy Annually

### Duties of the bookkeepers:

- To record sales and collect funds from the sale of items at the auction and to record any other incomes.
- To deposit all funds within 30 days of receipt.
- To disperse checks for animals sold to 4H members within 30 days of sale.
- To disperse checks for payment of all approved purchases within 30 days.
- To submit state required Treasury Report to the Extension Office by January 31 annually.
- To submit annual income and expense report, including detail, to the LC Treasurer by January 1 annually.

### **Livestock Auction Rules and Policy**

All rules and policy concerning eligibility for participating in the auction and rules governing the auction will be in the SJC Fair Premium Book and reviewed annually prior to the January Leader's Council Meeting.

All policy, rules, and guidelines are subject to approval by SJC Leader's Council.

### **Funding Sources and Expenses:**

Funds can be from donations, gifts, and grants made specifically to the San Juan County Livestock Auction.

Primary source of funding will be through the sale of auction turn back items and the 5% fee from the sale of member's items.

A minimum balance of \$5,000 is to be kept in the treasury fund as working capital for the next year.

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- Funding is used for capital improvements of 4H Arena.
- To purchase and maintain equipment related to the auction or other 4H livestock activities.
- To advertise and promote the Livestock Auction.
- To pay all normal expenses of hiring auctioneer and related support persons.
- To secure slaughter and butchering services.

### Funding Educational Events:

Funding for education is provided for registration costs and expenses for advanced education on pre-approved and related subjects. Examples of such include workshops and courses in; Sheep shearing, livestock judging, Artificial Insemination, Butchering and other livestock related courses.

Criteria for funding: member or leader requesting funding is required to apply to the committee either in writing or in person prior to the event. Member or leader requesting funding should provide the committee with an accurate description of the event, how this event would help them to achieve their goals, and an accurate estimate of costs.

After receiving any funding from the Livestock Market Animal Auction Committee any individual is required to report, in writing or in person, a concise evaluation of the event and how it helped them achieve their goals.

Failure to report back to the committee will result in the individual being ineligible for future funding by the committee.

Whatcom County Youth Fair: Financial support for attendance to this event must be approved prior to attendance. Support not to exceed \$50 per livestock member and will be provided on a first come, first serve basis. Support is limited to the first 10 eligible members to apply prior to the event.

## **Alternative Steer for Market Class Description**

Department 34  
4H Beef Cattle

Class J: Alternative Steer for Market (18-36 months)

Contract for alternative steer project must be on file with extension office 120 days prior to the fair. Alternative steer is defined as Dexter, Lowline Angus or other small beef breed.

Lot 1: Type Class

Lot 2 Carcass of Merit

The group unanimously approved the following:

- 1) update the SJC Policy Manual so that all references for this committee refer to the “Livestock Market Animal Auction Committee” instead of the “Animal Auction Committee”
  
- 2) change in market animal eligibility to sell (page 51 of 2007 SJC Fair Premium Book)

**Change:** A-b.) Steer 950 to 1300 pounds  
to A-b.) Market Steer 950-1300 pounds

**Add:** A-b) Alternative Steer 700-1000 pounds (must have alternative steer project contract on file with the Extension Office 120 days prior to the Fair).

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There was a lot of good discussion about what Alternative Steer might be. For 2007 it will probably mean that the Steer is of an Alternative breed (such as Low Line Angus or Dexter) and that in the future it would probably be broadened to include grass-fed animals.